

Cloud County Community College
BOARD OF TRUSTEES
Special Board Meeting
June 10, 2020 at 12 noon by ZOOM

Present: Ellen Anderson, Greg Askren, Richard Hubert, Jim Koch, Pat Macfarlane, Jesse Pounds; Interim President Amber Knoettgen, Diane Leif - Board Clerk.

Others Present:

Jim Lowell – Blade Empire; Toby Nosker - KNCK; Susan Dudley, Todd Leif, VP
Pedro Leite, Tom Roberts, Caesar Wood

- I. The meeting was called to order virtually by Vice Chairman, Jesse Pounds at **12:11 pm**

- II. **Pledge of Allegiance**

- III. **Adoption of the Agenda** – Greg Askren moved and Richard Hubert seconded to adopt the agenda for June 10, 2020. Motion passed.

- IV. **Action Items:**
 - A. **Athletic Insurance Bid 2020-2021** - Ellen Anderson moved and Jim Koch seconded to approve the bid of Dissinger Reed in the amount of \$69,500.00 for BASIC and \$5,866.00 for CATASTROPHIC student athletic insurance coverage for the 2020-2021 fiscal year. Motion passed.
 - B. **Renewal of UniTrends – Offsite Backup & Disaster Recovery Service** – Greg Askren moved and Jim Koch seconded approve the purchase of Unitrends Offsite (Cloud) Backup & Disaster Recovery as a Service Services from CDW-G in the amount of \$14,664.49 to be paid from Tech Fees. Motion passed.

- V. **Budget Study Session** – Amber reported she is closely watching encumbrances through the end of the month as we close out the 2020 fiscal year, if the college closes out the year with any surplus, those dollars will be allocated to Tech Fees.
The College’s state appropriation makes up 30% of the institutions total revenue. A 10% cut in state funding would amount in a loss of \$433,440.50 based on the 2019-2020 fiscal year funding. The College has already seen a cumulative loss of \$502,721 over the last five years due to state appropriation budget cuts. Amber explained she’s planning a 10% reduction in all college department budgets but there is no plans for a reduction in

personal at this time. Amber sited the importance of maintaining our employees to sustain the local economy.

The College is still awaiting the Assessed Property Valuation from the County Clerk's office. Those figures are expected next week to be finalized in the budget report.

Over the last 10 years the College's credit hour generation has dropped by over 29%, falling from 51,201 credit hours in 2010-2011 down to 36,334 credit hours for fiscal year 2019-2020. This year's total credit hours is a 1.5% drop from the year prior, and is slightly lower than the 36,445 credit hours budgeted by the college. Amber presented the board with two different budget scenarios for fiscal year 2019-2020, but recommended Option B to the board based on a 5% decrease in enrollment, or a loss of 1,822 total credit hours, as well as a decrease of 5% in their state operating grant, which would result in a loss of \$221,720.25 based on last year's funding. Amber explained the college may use funds from Senate Bill 155 to cover any losses in state funding. Senate Bill 155 was legislation intended to enhance career technical education in Kansas and better prepare high school students for college and careers.

Plans are underway for on-campus housing for 2020 Fall Semester. The plans include reducing the total number of students that will be allowed to live on-campus, due to safety concerns resulting from the COVID-19 crisis. By lowering the number of students on-campus from 330 students down to 271 students for the 2020-2021 year, will amount in a \$256,337.00 decrease in revenue to the auxiliary fund.

Trustee, Greg Askren asked "when are we going to start the search to hire the new president." Pedro and Amber both explained what they believed to be in the best interest of the college is to wait and build a plan and a timeline for the hiring of the new president. Since we are tirelessly working on and prepping for the HLC report plus navigating unknown pandemic issues, the administration believes we need to show strong leadership and get through the HLC visit. We hope to open the search up after the first of the year. Trustees, Anderson and Macfarlane agreed with the Administration's course of action while Koch agreed but felt we needed to start the process earlier. Trustee Pounds, remarked what a good job Pedro and Amber are doing.

- VI. Adjournment** – Ellen Anderson moved and Pat Macfarlane seconded to adjourn the meeting at 1:40 pm. Motion passed.